

FOUR STAR

REALTY & PROPERTY MANAGEMENT, INC.

MOVE-OUT CLEANING CHECKLIST

To maximize your security deposit refund, review these guidelines when cleaning your property before move-out

GENERAL

- Replace any burned-out light bulbs throughout property, inside and out
- Clean dead bugs out of light-fixtures throughout property, inside and out
- Vacuum and/or dust all windows, sills and blinds. Wash windows inside and dog prints on outside
- Make sure all smoke detectors are intact with live batteries
- Floorboards: Wipe down with wet rag
- Clean light fixtures and ceiling fans

***Do not leave anything behind! You will be charged for removal of things like cleaning supplies, shower curtains, soaps, etc.*

KITCHEN

- Oven and Microwaves: Clean oven & stove-top; replace burner “drip” pans if necessary, clean inside and out
- Refrigerator/Freezer: throw out all food & ice cubes, clean inside and out
- Floors: Sweep and wet-mop, make sure to do a thorough job and get into all corners
- Cabinets: Empty completely, wash with soap and water inside and out
- Dishwasher: Double check for dishes and wipe down inside and out
- Garbage Disposal: Double check for clogs and run with hot water.

BATHROOMS

- Toilet: clean toilet bowl and wipe down completely inside and out
- Shower/Tub: Scrub tile and/or fiberglass. Use a cleaning product that will clean mildew from caulk and grout (bleach and water solution works great!)
- Cabinets: Empty completely, wipe down inside and out
- Floors: Sweep and wet-mop, make sure to do a thorough job and get into all corners

LIVING AREAS and DINING ROOM

- Floors: Sweep and wet-mop and/or vacuum
- Blinds: Wipe down
- Windows: vacuum window sills and wash windows
- Shelves: Wipe down any and all shelves

BEDROOMS

- Floors: Sweep, wet-mop and/or vacuum
- Blinds: Wipe down
- Windows: vacuum window sills and wash windows
- Shelves: Wipe down any and all shelves, including in closet

LAUNDRY AREA

- Floors: Sweep, wet-mop and/or vacuum - don't forget to check around/behind/under washer & dryer too!
- Machines: Wipe down inside and out and clear out dryer lint trap
- Cabinets: Empty completely, wipe down inside and out

YARD/GARAGE

- Clean up any paper, cigarette butts, trash and dog waste
- Plan to remove bikes, lawn furniture, dog toys & all other personal property
- Mow and trim grass/weeds/bushes (if responsible for grounds maintenance)
- Sweep patio/deck, entry ways and stairs
- Make sure final trash pick up is done before you move including removal of larger items and yard bags, limbs, etc.

Note: This form is a guideline. You are responsible to do a thorough cleaning and will be responsible for any expense in sending a cleaner as needed when you move out. Best practice is to leave it as clean as you'd expect to move into!